

**Cockburnspath and Cove Community Council Meeting, Wednesday 11th November 2020 at 7pm by
Zoom
Minutes**

Agenda item		Action
1	<p>Apologies and Attendance: Apologies were received from M Black, J Virtue, A Thackray and Cllr J Fullarton. In attendance were P Hood (Chair); K Nelson (Treasurer); S Hay (Vice Chair); N Simpson (in part) (Vice Chair); J Fairbairn; K Tulloch (Secy); D Bouchard; A Cockerell; S Fletcher; J Sutton (CDF); 3 members of the public and prospective CC candidates; E Gray (Shop Team); Malcolm Jack (Foundation Scotland) (in part); Cllr H Laing (SBC); Dan Cathcart (Officer SBC).</p> <p>Chair thanked the members of the public for attending and hoped they would find the meeting helpful in coming to a decision whether to stand in any forthcoming election. She went on to describe the dual role this CC has</p> <ul style="list-style-type: none"> a) To represent views of the community to stakeholders b) To manage wind farm monies. <p>She described how it is important to declare interests in any wind farm applications and at times, members have to “wear different hats” depending on items being discussed.</p>	
2	<p>Police Reports – a generic report had been received. No comments. S Boyd from Torness CNC was thanked for his role in bench ceremony and Remembrance Service.</p>	
3	<p>Minutes of Previous Meeting were agreed as correct, and all members agreed to abide by the Code of Conduct for Community Councillors.</p>	
4	<p>Discussion with SBC Officer re Community Transport – Dan Cathcart spoke about his role within SBC, “Paths for All” Funding and “Smarter Choices, Smarter Places” and felt that an application to either would be received well but required match funding, which is where our community benefits come in. He advised us to contact Robyn Warburton and will forward contact details. He also spoke about a heat map, to identify need as this was the initial starting point, and KT and JS said that this was the way they hoped to take community engagement forward (see website item under 5.9). PH discussed costs and whether the Local Authority would contribute to this. Dan said that SBC supported 3 operators ie BAVS, RVS and The Bridge Charity operating from Galashiels. The Local Authority’s role has been to support these three organisations but acknowledged that the “empty running” costs were high for people in this area. PH said that it may be possible to link in to BAVS for example who now have a new Chief Executive Officer in Juliana Amaral. Thurston Hodge has also been promoted within BAVS and Dan recommended that we open a dialogue with them soon. Community Transport is on the agenda for the Council’s Management Team in December regarding SBC’s ongoing support of these three organisations. Dan is happy to help with any questions that may arise and assist us. He was thanked for his time tonight.</p>	
5	<p>Matters Arising</p>	
5.1	<p>COVID update – KT said that the food store was now receiving a monthly Fareshare delivery which was welcomed, and that some older items had been passed to Dunbar Food Bank on Tuesday. She clarified who can use the foodstore – everyone! Few new users coming through, but a steady stream of people. PH mentioned the grant to alleviate those in financial</p>	

<p>5.2</p> <p>5.3</p> <p>5.4</p> <p>5.5/5.6</p> <p>5.7</p>	<p>need and commented that many see this as charity and don't wish to engage.</p> <p>Shop update – to be taken later with Kinegar wind farm application.</p> <p>Planning applications – an objection re old shop over uPVC windows had been received, and there are 3 objections and our own concerns regarding the Ramparts proposal. We are awaiting Officer or Planning Committee decisions on these as appropriate.</p> <p>Speed limits and parking – Cllr Laing has received an email from Officer with map of locations of speed signs. She will forward this. In theory any driver will encounter a sign within 300m – Cove now has new signage for the 20mph limit and AC thanked Cllr Laing for this. SF commented that at the top end of the village, there are many roads entering Hoprig Road where drivers don't encounter a speed limit sign until The Square. This week, a near miss had occurred outside the School, where a child was nearly knocked over and SF said that it may be worthwhile to look at an exclusion zone during drop off and pick up times especially in light of temporary shop location adjacent to the School. (Deliveries to the shop will not occur during these times, but users of the shop may wish to access car park – they would be required, during these short exclusion times to park in The Square). Cllr Laing will take this forward with Officers. A one way system was discussed but it was felt this may cause difficulties. SBC Officer had decided that the solution to parking on lower end of Hoprig Road re yellow lines was not feasible. Some speeding issues with tractors during Remembrance Service and in Square.</p> <p>Remembrance Sunday Service – went well and video is available on the facebook page.</p> <p>Mapping of Community Needs/Locality Care – a questionnaire had been developed which will be leafleted around the community, to try to identify who needs aspects of care, and who may be able to help deliver it. Training is available to volunteers/workers. Although contact details are requested, BAVS' GDPR covers this as replies will go to them. PH mentioned the Borders Social Work Consultation, but JS and others agreed that this was specific to COVID lockdown, rather than a more generic consultation. SF mentioned that latest consultation this could be achieved via the foodstore, which was largely used by the older population. She mentioned that Cockburnspath and Cove could become a pilot for targeted locality care provided by local people, should this be successful.</p> <p>Elections etc – the proposals indicated in Cllr Parker's letter recently received have been approved by Council. This directly affects us, as we are due an election in February so we can defer until August 2021. An AGM can still occur and KT mentioned that Officer from SBC had said that we can run with half our members minus one. Co-options can occur to assist during this transition period. Cllr Laing said that the Council want to ensure that all elections can be carried out safely, and as we may have a contested election, this would be difficult to carry out. Should any person wish to resign at the AGM, then they would be able to do so. PH asked all members to consider this and clarified that interested members of the public could be co-opted quickly to assist the CC to continue to function fully. If there were more than 10 people wishing to stand for election, then a full election would occur in August 2021 with members of the public voting for their preferred membership.</p>	<p>Cllr HL</p> <p>Cllr HL</p>
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5.8	<p>Training for CC members – Cllr Laing had had a conversation with Planning Officers, who has developed a Powerpoint presentation which Cllr Laing will pass to us.</p>	Cllr HL
(6.1)	<p>The Local Development Plan is now available for consultation until 24th January 21. Responses by January meeting.</p>	All
5.9	<p>Digital engagement feedback – KT and JS spoke to this. A report had been circulated to all members. Two commercial companies had responded and conversations/quotes had taken place. JS and KT spoke to a local website designer who is an expert in mapping and a note of what our needs are has been passed to him to allow him to develop a quote for a tailored, bespoke solution. This could be linked to the domain name “cockburnspathandcove.org” so that there was an umbrella domain name with links to Church, Village Hall etc in time. It is hoped that this solution may allow us to develop a new website as well. It could also be used by visitors and PH suggested that some of the leaflet information could also be included. KN said that maintaining the site would be essential as keeping it up to date was essential. AC asked whether our requirements had been developed to enable a comparison between organisations offering assistance. PH asked that this be circulated and KT will do this. Agreed to wait until we hear back from member of the public before a decision is made.</p>	KT
5.10	<p>BAVS funding application – This had been held over since last month. KT mentioned that there had been an indication that SBC are supportive of continuing commitment to BAVS for Berwickshire Wheels. Some concerns that any additional monies from ourselves etc may result in a reduction in the SBC grant. KT will write to CEO of BAVS to indicate that we are happy to support BAVS with Berwickshire Wheels to the amount of £5000 once a decision had been made re ongoing funding from SBC. A conversation over “empty miles” should take place as well.</p>	KT
5.11	<p>Community Development Facilitator review – JS spoke to this and had previously circulated a report. This is available separately. CC attendance had been 31.5 hrs in the year! Especially mentioned the Fallago recovery fund and some of this is to be used for Allotments. AC would like to clarify how to apportion this. Key themes identified before the Shop and COVID remained the same. Newsletter had been very successful and JS thanked the volunteers who deliver this. Questionnaires included food bank usage and food parcel distribution, shop, various visits to other similar community shops etc. Ideas around engaging with people with dementia. The Community Share offer for the shop launched today. JS is currently over her funded hours by approx. 1.5 weeks which she will take back over the Festive period. £1.04 per person, per capita per month had been used to provide the CDF role. AC said it was good value for money and asked re future plans for the CDF position. Over the next few months, continuing with recruitment of shop manager, and development of shop (building, groundworks etc); health and social care localities plan; community transport and website were all things that were planned for the immediate future.</p>	JS/AC
6	<p>LDP discussed above under Planning.</p>	

7	Wind farm benefits applications	
7.1	<p>Kinegar Fund application for aggregate – groundworks to shop – Everyone had seen the application and EG (shop treasurer) explained why this application was necessary. Aggregate will probably be obtained from Kinegar Quarry. PH explained how the Kinegar fund worked and the role of Foundation Scotland in assessing applications. M Jack from Foundation Scotland, who had joined the meeting for this item, spoke to the application and added that they had agreed a grant of £10000 from Drone Hill funds for internal items in the shop eg disabled toilet. There are recommendations / proposed conditions to the offer of £5000 regarding lease agreement with village hall; planning permission for larger building (just received); and written confirmation that the shop team (CCEL) agree to meet regularly with the CC, or a member of the CC sits on the board of CCEL. JS said that it had been agreed at a recent CCEL meeting, that a member of the CCEL Management Committee will report to the CC at each meeting, and PH said that it was a matter for CCEL to decide how best to fulfil this. M Jack said that conditions were their recommendations of a good practice approach, and it was a matter for the CC to decide the amounts, and any conditions imposed. It was unanimously agreed by CC members (as well as 2 absent members who had indicated their views to KT) to award £5000 for aggregate from Kinegar Wind Farm fund, and that CCEL’s proposals regarding communications were welcomed.</p> <p>AC reminded members that any conflict of interest should be disclosed prior to discussions – PH said her husband was a member of CCEL, JS was involved as CDF and both KT and SF were previously members of the Shop Team. AC was also the CC rep to CCEL.</p>	
5.2	<p>Shop update – E Gray (Treasurer) updated re progress with the shop. The Share Offer runs from now till 11th December. Hoping to raise £25000 but aiming for £45000. Details will come through letter boxes soon, and telephone numbers are enclosed if anyone wants to ask questions. Today, as day 1, 30% of the target has been achieved which is great news. There are 8 new volunteers to help with groundworks, marketing etc. Hoping to finalise details regarding recruitment of a shop manager (or job share) imminently. Awards for All – for staff training PVG checks etc has been successful as had Drone Hill grant mentioned earlier. BeGreen have awarded funds for PPE and Community Shares Scotland have assisted with funding the Shares document. SBC’s Community Grant has been applied for and will be discussed hopefully at beginning of Dec. Coastal Communities fund will be assessed early next year and may be used for employing further staff should this be successful. Application for Seed Funding towards marketing has been made. Modular build – amendment to planning has been approved and bigger unit is actually cheaper than the smaller. Hopeful delivery by Christmas, with ordering within the next 14 days. Groundworks assisted by Community Windpower (CWP) and meetings are arranged re this. Finalising the lease agreement and licencing are all being completed and it is hoped that breaking ground on site will happen shortly. Aikengall have been liaised with over relevant publicity for CWP and cheque presentation. PH thanked EG for the presentation which is exactly what the CC and community needed</p>	
7.2	<p>COVID support group re Christmas lights – Cove would like some warm white lights and this had been allowed within the budget. Two Christmas</p>	

	<p>trees had been ordered (15ft for Co'path and 6 ft for Cove) which will be delivered to Square on 25th November at cost of £112 including delivery. This application recognises the differences this Christmas may mean to many with COVID restrictions, and some expertise has been gained in terms of connections and available electrical supply requiring a further £75 for connector boxes. KT asked Cllr Laing if she had received emails about "commando sockets" on lamp posts which she hadn't. She will ask about this. This would mean that rope lights could be used on streetlamps. Cove are still considering if they require anything other than tree lighting. The group are requesting £1500 to enable payment to SBC if required for sockets. KN will advise re which fund this could come from. Agreed unanimously and any additional funds will be held over or paid back as required. (Ferneylea or Aikengall funds – KN will decide).</p> <p>7.3 Wednesday Club changes to allocated funds of £200. It was agreed that JV should offer a £15 Asda voucher to members instead of their usual Christmas hamper. Unanimously agreed.</p> <p>8 SBC Councillor report</p> <ul style="list-style-type: none"> - Budget consultation is now open - Berwickshire Area Partnership is on 3rd Dec at 1830 hrs by virtual platform. PH may not be able to attend and alternative delegate may be required (KN and SF). JS mentioned that the shop had an application at that meeting (Communities Fund) so it was important that any delegate had a dialogue with CCEL. - Local Development Plan as above – comments by 24th Jan 21. <p>9 Community Councillor issues</p> <ul style="list-style-type: none"> - SH – Streetlights at Crofts Road have been on 24/7 – Cllr Laing will report - SH – tractor currently with Sherriffs for winter service and he asked about potential to purchase snow plough and grit box for this. Estimated costs are £1500 and £2500 respectively. It was agreed that this should be discussed with manufacturer with a view to a wind farm application in due course. - KN - asked whether the addition of these items would be covered by insurance – they would so long as it was confined to paths. Should use on the road be required, permission from SBC would be required via Resilient Communities. - PH asked all to check all grit boxes and identify any additional need for grit and boxes. DB/NS will check the Cove grit supplies and feed back. - Member of public will check Hoprig grit box. - DB will check any requirements for Old Cambus as Redheugh road may not be serviced by a box. - KT asked about village handyman and it was agreed that a role profile should be identified to assist with decision making and costings. SH and KT will liaise over this. This would be on a freelance basis but JS added that there may be an opportunity to "employ" via CCEL. This could be considered. Hours could be accrued during winter months, and used during the times of higher needs. Agreed any post would have to be advertised. SH mentioned that there could be an additional need for a community driver in the longer term which could be incorporated into this role. 	<p>Cllr HL</p> <p>Cove</p> <p>KN</p> <p>For Info</p> <p>KN/SF</p> <p>Cllr HL</p> <p>SH/NS</p> <p>All DB/NS</p> <p>MoP</p> <p>DB</p> <p>SH/KT</p>
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